

For positions requiring driving or operating a vehicle for business use:

Do you have a valid Driver's License? Yes/ No (circle one that applies)

Driver's License # _____ State _____

I am a U.S. Citizen or otherwise authorized to work in the United States on unrestricted basis
Yes/No (circle one that applies)

If applicable, please list your visa type, visa # and expiration:

Have you ever served in military? Yes/No (circle one that applies)

If yes, please provide the following information:

Branch of Service: _____ Rank at Time of Separation: _____

Service Dates: _____ Special Honors: _____

POSITION INFORMATIONS

Are you at least 18 years of age? Yes/No (circle one that applies)

Have you been convicted of crime in the past 7 years? (Please note that you are not obligated to disclose sealed or extinguished criminal records) Yes/No (circle one that applies)

If you answered yes, please explain:

How did you hear about this job? _____

What hours are you willing to work? _____

Would you be able to work weekends? Yes/No (circle one applies)

Are you willing to travel for the job? Yes/No (circle one applies)

When would you be available to start? _____

Desired Salary: _____

EMPLOYMENT HISTORY

Present or Most Recent Employer

Employer: _____ Address: _____

Position: _____ Salary: _____

Duties: _____

Dates of Employment: From _____ To _____

Supervisor: _____

Name	Title	Phone
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May we contact? Yes/No

Reason for Leaving:

Prior Employer:

Employer: _____ Address: _____

Position: _____ Salary: _____

Duties: _____

Dates of Employment: From _____ To _____

Supervisor: _____

Name	Title	Phone
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May we contact? Yes/No

Reason for Leaving:

Prior Employer:

Employer: _____ Address: _____

Position: _____ Salary: _____

Duties: _____

Dates of Employment: From _____ To _____

Supervisor: _____

Name	Title	Phone
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May we contact? Yes/No

Reason for Leaving:

EDUCATION

High School

Name and Address

Technical or Vocational School Specialty: _____

Name and Address

Did you graduate? Yes/No (circle one applies) Attended From _____ To _____

If you did not graduate, did you receive your GED? Yes/No (circle one applies)

Special honors or awards: _____

College or University

Name and Address

Did you graduate? Yes/No (circle one applies) Attended From _____ To _____

Degree: _____ Major: _____

Special honors or awards: _____

Please list any other skills you have: _____

I hereby certify that my answers and assertions set forth in this application are true and complete to the best of my knowledge. If I am employed, I understand that any false statements on this application shall be considered sufficient cause for my dismissal. I hereby authorize this company to investigate any aspect of my prior educational and employment history.

I understand that prior to assignment or job offer that I may be required to submit to a background screening process that may include a drug test and or an investigation of criminal records. I will be given opportunity to discuss any concerns that I may have with regards to this screening process during a personal interview (either in person or via telephone) prior to signing a release authorizing said testing.

Furthermore I understand that if I am hired, employment with this company is “at will,” which means that either the company or I can terminate my employment for any reason not prohibited by state or federal law.

Signature _____

Date _____

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